



# Mary Queen of Saints Catholic Academy Time & Talent Sign Up – 2014/2015

The MQSCA Home and School Association relies on volunteer help to make our events successful. We invite you to prayerfully consider how you will be able to share your time and talents for the benefit of our students. We thank you in advance for your support and dedication to Mary Queen of Saints Catholic Academy’s staff, students and fellow families.

**We ask you to please complete this sign-up form and return to the school office.** You will be contacted by the committee chair approximately 2 to 4 weeks prior to the start of your ministry/event.

There will be another ministry sign-up in January 2015 to give you an additional chance to volunteer for those events scheduled January through June. Up-to-date postings on all volunteer needs may also appear in the Golden Gazette weekly Newsletter or posted on the school website or Facebook page. If you include your email address below, we will send you updates for volunteer opportunities periodically throughout the year.

You are encouraged to sign up for any of the activities that interest you. Those activities/ministries **marked with a ★ are especially great for new families** to get involved and get to know MQS!

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**FAMILY NAME** (please indicate which family member(s) are interested in volunteering):

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of Oldest Child/ Grade: \_\_\_\_\_

**Please contact me regarding these VOLUNTEER OPPORTUNITIES:**

1. \_\_\_\_\_ 6. \_\_\_\_\_

2. \_\_\_\_\_ 7. \_\_\_\_\_

3. \_\_\_\_\_ 8. \_\_\_\_\_

4. \_\_\_\_\_ 9. \_\_\_\_\_

5. \_\_\_\_\_ 10. \_\_\_\_\_

*\*return this page only\**



## Volunteer Opportunities for MQSCA 2014-2015 School Year

★ **Halloween Dance: Friday, Oct. 24<sup>th</sup> 6:30-9pm**--Parents are needed to help organize, decorate hall and prepare raffle baskets for the Halloween Dance. Volunteers are also needed to sell tickets and refreshments on the night of the event. Open to high school aged alumni through adults.

★ **Santa's Secret Shop: Friday, December 5th, 2014 (tentative date)** Students do the shopping at Santa's Secret Shop during the school day. Help with setup (Thursday evening), taking inventory and clean up. Parent volunteers will work with students as they select and wrap inexpensive (but heartfelt!) gifts for their families. Time commitment is one 2-4 hour shift in early December. Open to adults.

**Catholic Schools Week: January 25 to January 31, 2015** -- Help is needed for various activities that take place during Catholic Schools Week. One big event where help is needed is for the annual Open House, date TBD. Time commitment varies by task.

★ **Pizza Making/Kringle Sort:**

Our much-loved pizza fundraiser needs many hands to run smoothly. All orders are prepared by MQS volunteers on a Saturday morning/afternoon in late January or early February. Help is also needed the following day (Sunday) for sorting and pick-up. Great opportunity for new families! Time commitment is flexible. Open to student-adult.

**Box Tops and Labels for Education Sorters/Clippers:** Be part of the clipping and sorting team throughout the school year. This is a great way to help from home. Time commitment varies.

**Parent/Child Socials:** Help organize social gatherings for parents and their children including kindergarten play dates, father/daughter and mother/son events. New ideas are always welcome! Time commitment varies. Open to adults.

**Family Fun Nights:** Help organize family fun events including Pettit skate nights, Art Nights, and Milwaukee area sporting events. New ideas are always welcome! Time commitment varies. Open to adults.

★ **Miller Park Volunteers:** Work a Concessions Stand with other MQS volunteers at select Brewer Games and Miller Park Stadium events and help us reach our budget goals for the year! Must be 18 years old or older. Training required. (\$50 toward profit commitment earned for each worker/game!)

★ **High Interest Day: Friday, April 24<sup>th</sup> (tentative date)** Helpers are needed to secure speakers, act as hosts for guest speakers and to plan and serve refreshments for guests and hosts. Consider being a presenter or assistant! Time commitment varies by task. Open to adults.



★ **Dinner/ Auction (“Comedy Café”): TBD** The annual dinner and auction typically takes place in May. Helpers are needed for all aspects of the event planning process. This is a great way to get to know others in the school community. Time commitment varies by task. Open to adults.

**Teacher Appreciation Week: May,** -Help plan and celebrate National Teacher Appreciation week in May. Develop creative ways to show our faculty and staff how much we appreciate their contribution to our children's lives. Time commitment is flexible.

**Used Uniform Closet:** A supply of used uniforms is available throughout the year. Volunteers are needed especially at the beginning and end of the year to collect new donations and organize clothing items. Time commitment is 1-3 hours per year based on task. Open to adults.

★ **Field Day: June 2015** A day of fun and exercising minds and bodies. Volunteers are needed to help with various stations and to prepare and serve lunch. Time commitment varies by task. Open to high school aged alumni through adult.

★ **Room Parent:** Room parents assist with classroom activities as agreed upon by parent and teacher. Attendance at Home and School meetings or updates via email is requested to update Board on classroom needs, accomplishments, and weigh in on activity planning. Time commitment varies.

★ **Library Helpers:** Individuals are needed to keep our library running smoothly. Activities include cataloging books, covering books, straightening shelves, returning books to shelves and helping students find, checkout and return books. Time commitment varies by task and availability.

★ **Hot Lunch Helpers:** Here's a great chance to interact with children from all grades while supervising daily hot lunch. Time commitment is flexible. Open to adults.

★ **Playground Supervisors:** Help is needed throughout the school year to supervise playground activity during the school day. Time commitment is based on your availability. Open to adults.

★ **Book Fair:** A Scholastic book fair is held each year. Volunteers are needed to help set up the fair and to work shifts during the events. Time commitment varies by task. Open to adults and high school students.

★ **Vendor Fair, November 21<sup>st</sup>, 2014:** Our vendor fair offers a great place to purchase handmade and home sales goods. Vendors make a one-time donation to MQS to reserve a table for the event. Guests come out on Friday to shop with these vendors, enjoy crafts, beauty tips, raffles, and a chili dinner. Volunteers are needed to staff kitchen, admission, and raffle tables.